

How do I ask for a Domestic Violence Protective Order?



- 1 Sign and date the Petition for Protective Order, Form 1870.**
Make sure you also have:
 - ✘ Form 4256, *Service and N.C.I.C.*,
 - ✘ *Domestic Relations Cover Sheet*, and
 - ✘ *Emergency Protective Order*, if you have one.

- 2 File your forms.** Take all your forms to the Clerk's office at:
Tulsa County District Court
Domestic Relations Court Clerk
500 S. Denver, 2nd Floor, Tulsa, OK 74103

- 3 If you asked for an Emergency Protective Order,** you must see the judge today. The clerk will tell you when and where to go. The judge will decide if you need an Emergency Protective Order. The judge will also tell you when to come back for the final Protective Order hearing.

- 4 If the judge gives you an Emergency Protective Order,** file it with the Clerk's office.

- 5 Ask the clerk for help with "service."**

- 6 The clerk will give you extra copies.**
 - Keep 1 copy with you – *always*.
 - Keep 1 copy in a safe place.
 - Give 1 copy to anyone else protected by the order.
 - Give copies to places where the restrained person is ordered not to go (like, school, work, daycare, etc.).

- 7 Read your order carefully.** That way, you will know exactly what the restrained person must not do.

- 8 Go to your hearing.** If you do not come back, your emergency order will end on the date of your hearing. The clerk will tell you the time and date of your hearing.



Get ready for your hearing

1

Go to your hearing.

Look at the bottom of your *Emergency Protective Order* to find the date, time, and room of your hearing. If you do not go to your hearing, your emergency orders will stop and the judge can order you to pay court costs.

2

Get there 30 minutes early.

- Find the courtroom. Have a seat inside the courtroom.
- If the person you want protection from is in the courtroom and you are afraid, tell the officer.
- Wait for your name to be called.
- Watch the other cases so you will know what to do.

3

What to bring to your hearing:

- All your court forms.
- **Proof** of injuries [photos, police or medical reports, or bills].
- Any **witnesses** who saw the violence or knows about the abuse.
- A friend or relative to sit with you. But, this person cannot speak for you in court.
- Do **not** bring your children.

4

Practice what you want to say.

Make a list of the orders you want and practice saying them. Don't take more than 3 minutes to say what you want. If you get nervous, just read from your list.

5

If you want someone to speak for you in court, contact:

Domestic Violence Intervention Services at: 918-596-5668

6

When they call your name, stand up and go to the front of the courtroom.

The judge will ask you questions. Only you or your attorney can speak for you.

- Tell the truth. Speak slowly. You can read from the list you practiced.
- The person you want protection from or his/her lawyer may ask you questions.
- Do not interrupt the judge or the person you want protection from.
- Give complete answers.
- If you don't understand, say "I don't understand."
- If the person you want protection from, or anyone else, speaks on the stand, you can ask them questions about what they say.
- If the person you want protection from lies in court, wait until he or she finishes talking. Then, tell the judge.



Need more help?

CONTACT:

Legal Aid Services of
Oklahoma, Inc.
423 S. Boulder St., Ste. 200
Tulsa OK 74103
918-584-3338
918-428-4357 (Hotline)

Domestic Violence Intervention Services
Tulsa County District Court
4th Floor, 918-596-5668
Exit elevator and follow the signs